



Brighton & Hove City Council

COMMITTEE WORK PROGRAMME Edition 09

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL
NORTON ROAD
HOVE
BN3 3BQ
www.brighton-hove.gov.uk

Published 04 January 2020

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to mark.wall@brighton-hove.gov.uk.

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for January 2021				
P&R (RECOVERY) SUB-COMMITTEE - 6 JANUARY 2021 - 4.00PM VIRTUAL MEETING				
86592	<p>Covid-19 Recovery & Renewal Update <i>All Committee Decisions</i> A detailed update on the progress of the Covid-19 Recovery & Renewal programme</p> <p><i>Wards affected: All Wards</i></p>	6 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Lilla Cartwright, Nick Hibberd Tel: 01273 293756, Emma McDermott Tel: 01273 296805, Simon Newell Tel: 01273 291128, Julie Nichols Tel: 01273 291304, Max Woodford Tel: 012773 291666</p>
86665	<p>Brighton and Hove: Recovery Plan for Culture <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	6 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Donna Chisholm, Nick Hibberd Tel: 01273 293756</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 11 JANUARY 2021 - 4.00PM VIRTUAL MEETING				
83474	<p>School Admission Arrangements 2022/23 <i>All Committee Decisions</i> A report recommended the adoption of school admission arrangements to take effect from September 2022</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732</p>
84496	<p>Update on Academisation of Moulsecomb Primary School <i>All Committee Decisions</i> Update</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Mark Storey Tel: 1273 294271</p>
86072	<p>Raising lower age range of Hertford Infant and Nursery School from Three to Four Years and Closure of Nursery Class <i>All Committee Decisions</i> Report following formal consultation (representation) stage on closure of nursery class at Hertford Infant and Nursery School</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Vicky Jenkins Tel: 01273 296110</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86154	<p>Families, Children and Learning Fees and Charges 2021/22 <i>All Committee Decisions</i> The paper sets out proposed fees and charges for 2021/22</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Caroline Parker Tel: 01273 293587</p>
86255	<p>Update on Hidden Children <i>All Committee Decisions</i> This report will provide the committee with an update on the Hidden Children strategy, work with partners and the recruitment to a new post.</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Andrea Weller Tel: 01273 293526</p>
86549	<p>Kinship Care Support Offer <i>All Committee Decisions</i> To inform committee of the current support offer to Kinship Care placements in Brighton and Hove, benchmarked with East and West Sussex offers.</p> <p><i>Wards affected:</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Karen Devine Tel: 01273 295444, Amber Sadri</p>

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86590	<p>Power of Youth Charter <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Deborah Corbridge Tel: 01273 29</p>
86588	<p>Compensation Payment for Early Years Providers - record of urgent decision <i>All Committee Decisions</i></p> <p>The paper explains the use of an urgent decision to decide on compensation payments for early years providers.</p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Caroline Parker Tel: 01273 293587</p>
AUDIT & STANDARDS COMMITTEE - 12 JANUARY 2021 - 4.00PM VIRTUAL MEETING				
84396	<p>Strategic Risk Focus Report; SR10; SR18; SR25; SR32; and SR30 <i>All Committee Decisions</i></p> <p>To report on the latest quarterly update to the city council's Strategic Risk Register and to enable Members to ask questions of Risk Owners on specific Strategic Risks.</p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86131	<p>Internal Audit Progress Report – Quarter 2 (1 July to 30 September 2020) <i>All Committee Decisions</i> The purpose of this report is to provide Members with an update on all internal audit and counter fraud activity completed during quarter 2 (2020/21), including a summary of all key audit findings. The report also includes an update on the performance of the Internal Audit service during the period.</p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Mark Dallen Tel: 01273 291314</p>
86242	<p>Update on Standards matters <i>All Committee Decisions</i> An update on standards-related matters, including an annual review of member complaints</p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Elizabeth Culbert Tel: 01273 291515, Victoria Simpson Tel: 01273 294687</p>
86708	<p>Whistleblowing Update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Abraham Ghebre-Ghiorghis Tel: 01273 291500</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86720	<p>The Redmond Review of Local Audit and Financial Reporting <i>All Committee Decisions</i> This report provides information for noting regarding the Independent Review into the Oversight of Local Audit and the Transparency of Local Authority Financial Reporting: The Redmond Review.</p> <p><i>Wards affected: All Wards</i></p>	12 Jan 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Nigel Manvell Tel: 01273 293104</p>
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 14 JANUARY 2021 - 4.00PM VIRTUAL MEETING				
86499	<p>Beach Chalet Letting Policy <i>Non-Key</i></p> <p><i>Wards affected:</i></p>	14 Jan 2021		<p>Report of:</p> <p>Report Author: Ian Shurrock Tel: 01273 292084</p>
83060	<p>Annual Review/Update of Local Planning Validation Requirements <i>All Committee Decisions</i> Annual review to add, amend and remove items that are required from applicants submitting planning applications for determination by the council as the Local Planning Authority</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Simon Barrett Tel: 01273 290000, Nicola Hurley Tel: 01273 292114</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
83064	<p>Building Control Service - Business Plan <i>All Committee Decisions</i> A short, medium and long term business plan to agree the future operating model of the service, it's trading activities, investment requirements and SLA for BHCC core services</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Simon Barrett Tel: 01273 290000, Liz Hobden Tel: 01273 292504, Mike Sansom Tel: 01273 292188</p>
83223	<p>Review Assessment for City Plan Part One <i>All Committee Decisions</i> The report sets out the outcome of an assessment of the need to review planning policies contained within City Plan Part One (adopted in 2016).</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>
83225	<p>Review of the Waste & Minerals Plan - Proposed Submission <i>All Committee Decisions</i> This report seeks approval for the publication of revised polices in the reviewed East Sussex, South Downs and Brighton & Hove Waste and Minerals Plan, along with supporting and background documents, for a period of public consultation prior to submission to the Secretary of State for independent examination.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>

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83394	<p>Review of Listed Buildings Heritage Partnership Agreement <i>All Committee Decisions</i> A report seeking approval for a revised Listed Building Heritage Partnership Agreement with the University of Sussex and Historic England, following the required 5 year review.</p> <p><i>Wards affected: Hollingdean & Stanmer</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Tim Jefferies Tel: 01273 293152</p>
86486	<p>Field Officer Team : Progress Report <i>All Committee Decisions</i> Providing a detailed update of the work and progress of the Field Officer Team including details of the recent recruitment exercise, and service delivery strategy since the COVID - 19 pandemic.</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Annie Sparks Tel: 01273 292436</p>
86534	<p>Brighton and Hove Cultural Recovery Plan <i>All Committee Decisions</i> Summary of the city's cultural recovery plan and next steps for delivery</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Donna Chisholm</p>

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86597	<p>Anti-racism pledge update <i>All Committee Decisions</i> Standing TECC Committee agenda item updating on progress on the council's anti-racism commitments</p> <p><i>Wards affected: All Wards</i></p>	14 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Sarah Tighe-Ford Tel: 01273 292301</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 19 JANUARY 2021 - 4.00PM VIRTUAL MEETING				
86023	<p>Table and Chair licensing <i>All Committee Decisions</i> Report regarding the licencing of tables and chairs on the public highway following changes to national legislation.</p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: David Fisher Tel: 01273 292065, Andrew Westwood Tel: 01273 292468</p>

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86295	<p>Brighton & Hove Climate Assembly <i>All Committee Decisions</i> To welcome the findings of the Brighton & Hove Climate Assembly and request that officers consider these in the development of the Local Transport Plan and the 2030 Carbon Neutral Plan</p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Executive Director, Economy, Environment & Culture</p> <p>Report Author: Rachel Williams Tel: 01273 291098</p>
86404	<p>Permit Review <i>All Committee Decisions</i> Proposals to change a number of parking permits, some of them in line with fees and charges proposals being made at this committee also.</p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Peter Turner Tel: 01273 295890</p>

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86361	<p>Fees and Charges 2021/22 <i>All Committee Decisions</i> The purpose of this report is to set out the proposed 2021/22 fees and charges for the service areas covered by the Environment, Transport and Sustainability Committee, including Bereavement Services, in accordance with corporate regulations and policy.</p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture, Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer), Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Jessica Laing</p>
86457	<p>Playground Refurbishment Programme <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Paul Campbell Tel: 07816753581, Rachel Chasseaud Tel: 01273 290753, Robert Walker Tel: 01273 294349</p>

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86442	<p>Stanmer Village Parking Scheme <i>All Committee Decisions</i></p> <p><i>Wards affected: Hollingdean & Stanmer</i></p>	19 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Rob Dumbrell Tel: 01273 293007</p>
86586	<p>Liveable City Centre and Ultra Low Emission Zone Initial Feasibility Study <i>All Committee Decisions</i></p> <p>This report will summarise the initial work undertaken on options for a car-free city centre and expanded Ultra Low Emission Zone in the city, following requests made by this committee.</p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Paul A. Holloway Tel: 01273 290368, Andrew Renaut Tel: 01273 292477</p>
HOUSING COMMITTEE - 20 JANUARY 2021 - 4.00PM VIRTUAL MEETING				
84417	<p>Housing Committee Workplan Progress Update and Housing Performance Report - Quarter 2, 2020/21 <i>All Committee Decisions</i></p> <p>This report provides updates on the Housing Committee priorities and work plan 2019-23, as well as quarterly results for performance indicators covering a range of Housing services.</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Tom Matthews Tel: 01273 293234</p>

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86488	<p>Housing Adaptations Framework Re-Let <i>All Committee Decisions</i> This report seeks approval to re-tender the Adaptations Framework Agreement for adaptations in council properties and private sector dwellings</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Alex Dickie Tel: 01273 293293</p>
86583	<p>Housing action towards Carbon Neutral 2030 <i>All Committee Decisions</i> Report on developing an action plan to set out how we will work collaboratively to ensure housing contributes to making the city carbon neutral by 2030</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Miles Davidson Tel: 01273 293150, Glyn Huelin Tel: 01273 293306</p>
86633	<p>Update on Sustainability Measures for New Homes and Housing Supply Sustainability Policy <i>All Committee Decisions</i> This report will provide an update on measures undertaken to deliver zero carbon new homes by 2030 since the last report to Housing Committee on 'Sustainability Measures for New Homes' 13 November 2019. It will also propose a Housing Supply Sustainability Policy.</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture, Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Nicholas Fishlock Tel: 01273 293905</p>

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86646	<p>Tenant and Leaseholder Engagement Strategy <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Sam Warren Tel: 01273 296821</p>
86701	<p>Lease surrender: Windlesham House, 123, Windlesham Court, Old Shoreham Road, Portslade <i>All Committee Decisions</i></p> <p>This report seeks Housing Committee approval for the Executive Director of Housing, Neighbourhoods & Communities to accept an early surrender of the lease at Windlesham House under the Council's Scheme of Delegations, and following consultation with the Chair of the Policy, Resources & Growth Committee.</p> <p><i>Wards affected: South Portslade</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Ododo Dafe Tel: 01273 293201</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86704	<p>Update on Repairs & Maintenance to Council Housing stock <i>All Committee Decisions</i> Report updating on the operation of the council Housing Repairs & Maintenance service</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Glyn Huelin Tel: 01273 293306, Martin Reid Tel: 01273 293321</p>
86713	<p>New Homes for Neighbourhoods Frederick Street - Procurement of Contractor <i>All Committee Decisions</i> Short report regarding procurement approach for Frederick Street contractor.</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Laura Webster Tel: 01273 292705</p>
86769	<p>Next steps - Rough Sleeping and Accommodation during Covid 19 Pandemic and Recovery <i>All Committee Decisions</i> A short update report to note progress in key areas and any issues arising including action to prevent homelessness and reduce overall numbers in emergency accommodation up to 31st of March</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Sylvia Peckham Tel: 01273 293318</p>

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86699	<p>Lease Surrender: Charles Kingston Gardens <i>All Committee Decisions</i> Seeking delegated authority to accept a lease surrender for Charles Kingston Gardens, a block of 18 sheltered housing flats currently managed by a housing association.</p> <p><i>Wards affected: Patcham</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Ododo Dafe Tel: 01273 293201</p>
86718	<p>Works Management System Replacement Project <i>All Committee Decisions</i> Project Plan and Budget for the Works Management System Replacement Project</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Vicky Hill, Mo Lawless Tel: 01273 295975</p>

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86716	<p>Asset Management System Replacement Project <i>All Committee Decisions</i> Project Plan and Budget for the Asset Management System Replacement Project</p> <p><i>Wards affected: All Wards</i></p>	20 Jan 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Vicky Hill, Mo Lawless Tel: 01273 295975</p>
POLICY & RESOURCES COMMITTEE - 21 JANUARY 2021 - 4.00PM VIRTUAL MEETING				
84401	<p>Covid-19 Staff Recognition Options <i>All Committee Decisions</i> A report outlining options for how we might recognise the efforts of council staff during the Covid-19 crisis.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Sally-Ann Russell</p>

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86622	<p>Update on Covid Winter Grant Scheme <i>All Committee Decisions</i> This report provides an update on the progress made in allocating the Covid winter grant.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Graham Bourne Tel: 01273 291800, Carolyn Bristow Tel: 01273 291288, Jo Lyons Tel: 01273 293514</p>
86372	<p>Council Tax Base 2021/22 <i>All Committee Decisions</i> Estimate of the Council Tax Base to be used in setting the Council Tax for 2021/22</p> <p><i>Wards affected:</i></p>	21 Jan 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Heather Bentley Tel: 01273 291244, James Hengeveld Tel: 01273 291242</p>

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86370	<p>Business Rates Retention Forecast 2021/22 <i>All Committee Decisions</i> Estimate of retained business rates to be included in setting the 2021/22 budget</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Heather Bentley Tel: 01273 291244, James Hengeveld Tel: 01273 291242</p>
86374	<p>Draft General Fund Budget and Capital Strategy 2021/22 <i>All Committee Decisions</i> Draft revenue and capital budget for 2021/22</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104</p>
86359	<p>Appointment of Deputy Electoral Registration Officers <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Michael Appleford Tel: 01273 291997</p>

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86459	<p>Review of Valley Gardens, Local Cycling and Walking Infrastructure Plan and Stanmer Park Restoration Project Task and Finish Member Working Groups <i>All Committee Decisions</i> To review and update the arrangements for three Member Task & Finish Groups - Valley Gardens, Local Cycling & Walking Infrastructure Plan [LCWIP] - established in October 2019, in order to comply with the council's Constitution.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Andrew Renaut Tel: 01273 292477, Oliver Spratley Tel: 01273 290390</p>
86408	<p>New England House <i>All Committee Decisions</i> Report on design options considered in relation to New England House City Deal project and next stages of work, seeking approval to prepare planning application.</p> <p><i>Wards affected: St Peter's & North Laine</i></p>	21 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Alan Buck Tel: 01273 292287</p>
86514	<p>Fleet Strategy 2020 -2030 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753, Ian Greene Tel: 01273 294707</p>

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86663	<p>BHCC Accountable Body for Coast to Capital Local Enterprise Council <i>All Committee Decisions</i> This report sets out proposals for the City Council to become the Accountable Body for the Coast to Capital Local Enterprise Partnership.</p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Chief Executive</p> <p>Report Author: Paul Lavery Tel: 01273 290760, Geoff Raw Tel: 01273 297329</p>
86767	<p>Life Events Fees and Charges review for Registration Services 2021-2022 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Paul Holloway Tel: 01273 292005</p>
86550	<p>Timetable of Meetings for 2021/2022 <i>Non-Key</i></p> <p><i>Wards affected: All Wards</i></p>	21 Jan 2021		<p>Report of:</p> <p>Report Author:</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
HEALTH & WELLBEING BOARD - 26 JANUARY 2021 - 4.00PM VIRTUAL MEETING				
86507	<p>Adult Social Care Fees 2021-22 <i>Health & Wellbeing Board</i> for HWB to agree fee levels for 21-22</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Andy Witham Tel: 01273 291498</p>
84641	<p>Adult Social Care Local Account <i>Health & Wellbeing Board</i> to present the ASC Local Account to HWB</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Jessica Harper Tel: 01273 295245, Giles Rossington Tel: 01273 295514</p>
86258	<p>The New SEND Strategy 2021-2026 <i>Health & Wellbeing Board</i> To present the new Strategy for SEND services</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Georgina Clarke-Green, Giles Rossington Tel: 01273 295514</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86270	<p>Annual Review of Adult Social Care Charging Policy 2021 <i>Health & Wellbeing Board</i> ASC charging policy to be agreed for coming financial year</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Angie Emerson Tel: 01273 295666</p>
86272	<p>Health & Wellbeing Board Review - for approval <i>Health & Wellbeing Board</i> to present plans for HWB review to HWB for approval (incorporating feedback from public and stakeholder consultations)</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Michelle Jenkins Tel: 01273 296271, Giles Rossington Tel: 01273 295514</p>
86478	<p>Local Government & Social Care Ombudsman Public Interest Report & Recommendations <i>Health & Wellbeing Board</i> The Local Government & Social Care Ombudsman (LGSCO) has issued a Public Interest report as a result of a complaint brought to them about an Adult Social Care service.</p> <p>The LGSCO's role is to remedy injustice and share learning from investigations to help improve public, and adult social care, services. In this case the Ombudsman has made specific recommendations, including the presentation of the report and recommendations to elected members.</p> <p><i>Wards affected: All Wards</i></p>	26 Jan 2021		<p>Report of: Executive Director for Health & Adult Social Care</p> <p>Report Author: Victoria Paling Tel: 01273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
Decisions anticipated for February 2021				
BUDGET POLICY & RESOURCES COMMITTEE - 11 FEBRUARY 2021 - 4PM HOVE TOWN HALL				
86157	<p>Targeted Budget Management (TBM) 2020/21:Month 9 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Feb 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364</p>
86376	<p>General Fund Revenue Budget, Capital and Treasury Management Strategy 2021/22 <i>All Committee Decisions</i></p> <p>General Fund revenue and capital budget 2021/22including the treasury management strategy to recommend to Budget Council</p> <p><i>Wards affected: All Wards</i></p>	11 Feb 2021		<p>Report of: Executive Director for Finance & Resources</p> <p>Report Author: Rob Allen Tel: 01273 291245, Heather Bentley Tel: 01273 291244, Jeff Coates Tel: 01273 292364, James Hengeveld Tel: 01273 291242, Nigel Manvell Tel: 01273 293104, Haley Woollard Tel: 01273 291246</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86378	<p>Housing Revenue Account Budget and Capital Investment Programme 2021/22 and Medium-Term Financial Strategy <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Feb 2021		<p>Report of: Executive Director for Finance & Resources, Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Executive Director for Finance & Resources, Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Monica Brooks Tel: 01273 292279, Craig Garoghan Tel: 01273 291262, Martin Reid Tel: 01273 293321</p>
HEALTH OVERVIEW & SCRUTINY - 24 FEBRUARY 2021 - 4.00PM HOVE TOWN HALL				
Decisions anticipated for March 2021				
P&R (RECOVERY) SUB-COMMITTEE - 3 MARCH 2021 - 4.00PM HOVE TOWN HALL				
LICENSING COMMITTEE - 4 MARCH 2021 - 3.00PM HOVE TOWN HALL				
CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 8 MARCH 2021 - 4.00PM HOVE TOWN HALL				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86706	<p>Education Capital Resources and Capital Investment Programme 2021/22 <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	8 Mar 2021		<p>Report of: Interim Executive Director for Families, Children & Learning</p> <p>Interim Executive Director for Families, Children & Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515, Jo Lyons Tel: 01273 293514, Andrea Weller Tel: 01273 293526</p>
AUDIT & STANDARDS COMMITTEE - 9 MARCH 2021 - 4.00PM HOVE TOWN HALL				
84398	<p>Strategic Risk Focus Report;SR13; SR33; SR15; SR38; SR24; and SR29 <i>All Committee Decisions</i></p> <p>To report on the latest quarterly update of the City Council's Strategic Risk Register and to enable Members to ask questions of Risk Owners on specific Strategic Risks</p> <p><i>Wards affected: All Wards</i></p>	9 Mar 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jackie Algar Tel: 01273 291273</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86287	<p>Annual Surveillance Report <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	9 Mar 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Jo Player Tel: 01273 292488</p>
TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 11 MARCH 2021 - 4.00PM HOVE TOWN HALL				
86492	<p>Review of Planning Service Fees & Charges - 2021/22 <i>Non-Key</i></p> <p><i>Wards affected:</i></p>	11 Mar 2021		<p>Report of:</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>
86493	<p>Infrastructure Delivery Plan Refresh & Payment in Kind Policy <i>Non-Key</i></p> <p><i>Wards affected:</i></p>	11 Mar 2021		<p>Report of:</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>
83227	<p>Planning Authority Monitoring Report <i>All Committee Decisions</i></p> <p>The Authority Monitoring Report sets out the progress of development in the city, and reports on the monitoring and implementation of City Plan policies</p> <p><i>Wards affected: All Wards</i></p>	11 Mar 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Steve Tremlett Tel: 01273 292108</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
83414	<p>Review of Local List of Heritage Assets <i>All Committee Decisions</i> This report seeks approval for a revised Local List of Heritage Assets following a five year review of the Local List adopted in 2015</p> <p><i>Wards affected: All Wards</i></p>	11 Mar 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Tim Jefferies Tel: 01273 293152</p>
86490	<p>Annual Review/Update of Local Planning Validation Requirements <i>Non-Key</i></p> <p><i>Wards affected:</i></p>	11 Mar 2021		<p>Report of:</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>
86491	<p>Building Control Service - Business Plan <i>Non-Key</i></p> <p><i>Wards affected:</i></p>	11 Mar 2021		<p>Report of:</p> <p>Report Author: Simon Barrett Tel: 01273 290000</p>
ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 16 MARCH 2021 - 4.00PM HOVE TOWN HALL				
86436	<p>Pots, Tubs & Trays (PTT) <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	16 Mar 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
86781	<p>Hollingdean Waste Transfer Station <i>All Committee Decisions</i></p> <p><i>Wards affected: Hollingdean & Stanmer</i></p>	16 Mar 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Rachel Chasseaud Tel: 01273 290753, Lynsay Cook Tel: 01273 291851</p>
86783	<p>City Environment Modernisation Update <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	16 Mar 2021		<p>Report of: Executive Director, Economy, Environment & Culture</p> <p>Report Author: Lynsay Cook Tel: 01273 291851</p>
HOUSING COMMITTEE - 17 MARCH 2021 - 4.00PM HOVE TOWN HALL				
84419	<p>Housing Committee Workplan Progress Update and Housing Performance Report - Quarter 3, 2020/21 <i>All Committee Decisions</i></p> <p>This report provides updates on the Housing Committee priorities and work plan 2019-23, as well as quarterly results for performance indicators covering a range of Housing services.</p> <p><i>Wards affected: All Wards</i></p>	17 Mar 2021		<p>Report of: Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Ododo Dafe Tel: 01273 293201, Tom Matthews Tel: 01273 293234</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
POLICY & RESOURCES COMMITTEE - 18 MARCH 2021 - 4.00PM HOVE TOWN HALL				
86527	<p>Moulsecoomb Hub & Housing Project <i>All Committee Decisions</i> A follow up to the April 2020 P&R report providing the latest financial position for the project, an overview of how designs have incorporated feedback from community engagement sessions, and the impact of COVID-19 on the programme timeline</p> <p><i>Wards affected: All Wards</i></p>	18 Mar 2021		<p>Report of: Executive Director, Economy, Environment & Culture, Interim Executive Director for Housing, Neighbourhoods & Communities</p> <p>Report Author: Ben Miles Tel: 01273 290336</p>
86636	<p>Review of the Council's Constitution <i>All Committee Decisions</i> <i>Wards affected: All Wards</i></p>	18 Mar 2021		<p>Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)</p> <p>Report Author: Elizabeth Culbert Tel: 01273 291515, Victoria Simpson Tel: 01273 294687</p>
HEALTH & WELLBEING BOARD - 23 MARCH 2021 - 4.00PM HOVE TOWN HALL				
Decisions anticipated for April 2021				

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Ref	Report Details	Committee Date	Consultation	Lead Director
Lead Officer				